



**Council - Special Meeting  
Agenda**

Tuesday, September 16, 2025

5:15 p.m.

City Hall - Council Chambers

**Pages**

1. CALL TO ORDER
2. CITY OF COLD LAKE INDIGENOUS LAND ACKNOWLEDGEMENT
3. ADOPTION OF AGENDA
4. DISCLOSURE OF INTEREST
5. NEW BUSINESS
  - 5.1 Letter of Support - Jacob A.K. Alhassan 2 - 4
  - 5.2 Letter of Support - Cold Lake John Howard Society 5 - 7
6. ADJOURNMENT



## STAFF REPORT

**Title:** Letter of Support - Jacob A.K. Alhassan

**Meeting Date:** September 16, 2025

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### **Executive Summary:**

Jacob A.K. Alhassan has requested a letter of support to accompany his Social Sciences and Humanities Research Council (SSHRC) Insight grant application. As such, a draft letter of support is attached.

### **Background:**

The Social Sciences and Humanities Research Council (SSHRC) is the federal research funding agency that promotes and supports research and research training in the humanities and social sciences

[Social Sciences and Humanities Research Council](#)

Insight Grant:

[Insight Grants: October 2025 Competition](#)

### **Alternatives:**

- That Council authorize the City of Cold Lake to provide a letter of support to Jacob A.K. Alhassan to accompany his Social Sciences and Humanities Research Council (SSHRC) Insight grant application, as presented.
- That Council defeat a motion to authorize the City of Cold Lake to provide a letter of support to Jacob A.K. Alhassan to accompany his Social Sciences and Humanities Research Council (SSHRC) Insight grant application, as presented.

### **Recommended Action:**

That Council authorize the City of Cold Lake to provide a letter of support to Jacob A.K. Alhassan to accompany his Social Sciences and Humanities Research Council (SSHRC) Insight grant application, as presented.

### **Budget Implications (Yes or No):**

No

### **Submitted by:**

Kevin Nagoya, Chief Administrative Officer



September 16, 2025

Jacob A.K. Alhassan  
Assistant Professor, Department of Community Health & Epidemiology, College of  
Medicine, University of Saskatchewan  
Room 3216 - E-Wing Health Services  
104 Clinic Place  
Saskatoon, Saskatchewan  
S7N 5E5

Dear Jacob:

On behalf of the City of Cold Lake, I am pleased to offer our support for your grant application; Social Sciences and Humanities Research Council (SSHRC) Insight. The proposed Community-Based Participatory Research (CBPR) project, which will examine social impacts of free transportation initiatives in Cold Lake and La Ronge, aligns closely with our community's values and long-term vision for inclusive, accessible, and equitable mobility.

Cold Lake's free public transit system has become a cornerstone in our efforts to reduce barriers to improve quality of life for all resident in particular youth, seniors, low-income families, and Indigenous community members. The co-development of a free transportation advocacy toolkit will be a valuable resource not only for Cold Lake but for other municipalities across Western Canada seeking to enhance mobility and equity.

In addition to the social benefits, we recognize the potential economic impact of this study. By quantifying transportation poverty and evaluating the economic ripple effects of free transit—such as increased access to employment, education, healthcare, and local businesses—this research can help demonstrate the return on investment for public transit initiatives. These findings will be instrumental in guiding future funding decisions and policy development at the municipal, provincial, and federal levels.

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The City of Cold Lake is committed to supporting this important research and looks forward to continued collaboration with your team.

Please do not hesitate to reach out if additional information is required.

Sincerely,

Craig Copeland,  
Mayor



## STAFF REPORT

**Title:** Letter of Support - Cold Lake John Howard Society

**Meeting Date:** September 16, 2025

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**Executive Summary:**

The Cold Lake John Howard Society are requesting a letter of support to accompany their application for Temporary Emergency Response Measures (TERM) funding to support emergency shelter services in our community. As such, a draft letter of support is attached.

**Background:**

No further background provided at this time.

**Alternatives:**

- That Council motion authorizing the City of Cold Lake to provide a letter of support for the Cold Lake John Howard Society's application for Temporary Emergency Response Measures (TERM) funding as presented.
- That Council defeat a motion authorizing the City of Cold Lake to provide a letter of support for the Cold Lake John Howard Society's application for Temporary Emergency Response Measures (TERM) funding as presented.

**Recommended Action:**

That Council authorize the City of Cold Lake to provide a letter of support for the Cold Lake John Howard Society's application for Temporary Emergency Response Measures (TERM) funding, as presented.

**Budget Implications (Yes or No):**

No

**Submitted by:**

Kevin Nagoya, Chief Administrative Officer



September 16, 2025

To Whom It May Concern:

On behalf of the City of Cold Lake, we are pleased to provide this letter of support for the Cold Lake John Howard Society in their request for Temporary Emergency Response Measures (TERM) funding, to support emergency shelter services in our community.

This letter confirms the following:

**1. Municipal Support**

The Mayor and Council of the City of Cold Lake formally support the provision of shelter services by Cold Lake John Howard Society for the upcoming winter season.

**2. Zoning Confirmation & Duration**

The shelter site location at 4716-40<sup>th</sup> Avenue (Lot 8, Block 7, Plan 2122859) is appropriately zoned for overnight shelter services. The zoning designation will remain in place for the full duration of the winter funding term: November 1, 2025 to April 30, 2026.

**3. Scope of Services Supported**

The municipality supports the following services:

- Overnight emergency shelter services
- Day programming
- Weather-dependent shelter services

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We appreciate the opportunity to collaborate with the Cold Lake John Howard Society and support their efforts to meet the needs of vulnerable populations during the winter months.

Sincerely,

Craig Copeland,  
Mayor - City of Cold Lake

Council for the City of Cold Lake:

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Councillor Ryan Bailey

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Councillor Vicky Lefebvre

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Councillor Bob Mattice

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Councillor Bill Parker

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Councillor Adele Richardson

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Councillor Chris Vining