



VACANT LOT SALE INCENTIVE PROGRAM APPLICATION

SECTION 1: APPLICANT INFORMATION

Applicant(s) Name(s):		Taxation Year:
Mailing Address:		
Phone No.:	Email:	
The applicant is the <i>current</i> Registered Property Owner	<input type="checkbox"/> Yes Provide a Certified Copy of Title (within the last 6 months)	<input type="checkbox"/> No
The applicant is the <i>previous</i> Registered Property Owner	<input type="checkbox"/> Yes Provide a Certified Copy of Title (for the taxation year being applied for)	<input type="checkbox"/> No

SECTION 2: PROPERTY INFORMATION

Municipal Address:		
Roll No.:	Tax Subclass:	Land Use District:
Legal Description	Lot(s): _____	Block: _____
or Part	Section: _____	Twp.: _____
		Plan: _____
		Range: _____
		Meridian: _____
Property has been listed on MLS for at least 180 days in a row, in the taxation year being applied for:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Property was listed on MLS and sold in the taxation year being applied for:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

SECTION 3: DECLARATION OF APPLICANT

I/we _____ hereby declare that I/we have reviewed and understand the conditions/terms of the City of Cold Lake Vacant Lot Sale Incentive Program Policy No. 234-FN-24 and that the property identified in this application adheres to the program requirements and eligibility provisions.

Applicant Signature: _____ Date: _____

Applicant Signature: _____ Date: _____

SECTION 4: VACANT LOT INCENTIVE PROGRAM CHECKLIST

In order for the property to be deemed eligible for the program, the following requirements must be met as per the City of Cold Lake Vacant Lot Sale Incentive Program Policy No. 234-FN-24:

- Property is located within the City of Cold Lake.**
- The applicant must be:**
 - the current owner; or
 - the previous property owner, if that person owned the property in the taxation year the rebate is applied for.
- Property is not in tax arrears.**
- Property must be assigned either the assessment subclass of *vacant residential*, or *vacant non-residential* in the taxation year the rebate is applied for.**
- Property must be listed on MLS (www.realtor.ca) for either 180 days in a row in the taxation year or for any number of days and sold in the taxation year:**
 - Proof of listing must be attached to the application.**
 - Confirmation of sale must be provided (if applicable).**
- Application must be submitted between July 1 and December 31, annually.**

OFFICE USE ONLY

Received By:		Date Received:	
Roll No.:	Tax Subclass:	Taxation Year:	
Reviewed By (print name):		Title:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Refused	Signature:	Date:

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Information on this form is collected for the sole use of the City of Cold Lake and is protected under the authority of the *Freedom of Information and Protection of Privacy Act*, Sec. 33 (c), which regulates the collection, use, and disclosure of personal information. If you have any questions or concerns, please contact the FOIP Coordinator by email (legislative@coldlake.com) or phone (780) 594-4494 ext. 7915.