

## SECTION 1: APPLICANT INFORMATION

Applicant(s) Name(s):

Address:

Mailing Address (if different):

Phone No.:

Email:

## SECTION 2: BUSINESS INFORMATION

Business Owner(s) Names (if different from Applicant(s)):

Business Name:

Business Operating as (if different):

Business Address:

Business Mailing Address (if different):

Business License No.:

Business Phone No.:

Business Email:

Are you currently providing childcare services? ☐ Yes ☐ No

If yes, how many childcare spaces are you currently licenced for? \_\_\_\_\_ (Provide copy of all applicable licences)

## SECTION 3: PROJECT INFORMATION

Briefly describe your project and how it meets the objectives of this policy:

Have you obtained a development or building permit associated with this project? ☐ Yes ☐ No

If yes, what permits have you obtained and when where they obtained?

Eligible projects must create at least 10 new childcare spaces and can be funded up to a maximum of 20 childcare spaces.

How many new licenced childcare spaces will your project result in? \_\_\_\_\_

Have you received any other municipal, provincial or federal funding for this project? If so, what funding have you received?

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## SECTION 4: DECLARATION

I/we, \_\_\_\_\_, hereby request the City of Cold Lake to review my/our application for eligibility into the Childcare Space Incentive Program regarding the above project. I/we am/are aware that the project details shall be subject to verification, and that applying under this program requires the issuance of all permits necessary for the project to be undertaken. I/we further declare that I/we have reviewed and understand the terms and conditions of the City of Cold Lake Child Care Space Incentive Program Policy No. 244-AD-25 and that the project identified in this application adheres to the program requirements and eligibility provisions and I/we have the authority to sign on behalf of \_\_\_\_\_.  
(Business Name)

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## SECTION 5: CHILD CARE SPACE INCENTIVE PROGRAM CHECKLIST

For the project to be determined eligible for the program, the following requirements must be met as per City of Cold Lake Child Care Space Incentive Program Policy No. 244-AD-25:

- ☐ **My business or organization is planning to maintain the new licenced childcare spaces for at least 10 years.**
- ☐ **My business or organization is prepared to enter into a Childcare Space Incentive Program funding agreement with the City of Cold Lake.**
- ☐ **My company or organization is in good standing with Alberta Corporate Registry.**
- ☐ **My company or organization is in good standing with the City of Cold Lake**
- ☐ **I have attached a certified copy of the title for the property at which the project will take place, or a letter from the title holder.**
- ☐ **I have attached copies of any permits obtained for this project.**
- ☐ **Please attach any supporting material you have that could help in assessing your project for eligibility, including any applicable licences.**

## OFFICE USE ONLY

Received By:	Date Received:
Reviewed By (print name):	Title:
<input type="checkbox"/> Approved <input type="checkbox"/> Rejected    Date:	Signature:

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