

CITY OF COLD LAKE
BYLAW NO. 826-FN-24
FINANCE ADMINISTRATIVE FEES BYLAW
Unofficial Consolidation as of January 27, 2026

Please note: in a bylaw that is “Unofficially Consolidated”, the original approved bylaw is updated to include all of the approved amendments to that bylaw.

A BYLAW OF THE CITY OF COLD LAKE, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR
FINANCE ADMINISTATIVE FEES

PURSUANT to Section 7(f) of the *Municipal Government Act* RSA 2000, Chapter M-26, Council may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality;

WHEREAS Council wishes to charge administrative fees for particular finance administrative services provided by the City of Cold Lake;

NOW THEREFORE the Council of the City of Cold Lake in the Province of Alberta, in Council duly assembled, hereby enacts as follows:

SECTION 1 - TITLE

1.1 This Bylaw shall be cited as the "Finance Administrative Service Fees Bylaw".

SECTION 2 – ADMINISTRATIVE SERVICE FEES

~~2.1 The City of Cold Lake may charge fees for the provision of various finance administrative services in accordance with Schedule “A” of this Bylaw.~~

2.1 The City of Cold Lake may charge fees for the provision of various finance administrative services in accordance with Schedule “A” and Schedule “B” of this Bylaw.

*Amended by Bylaw No. 870-FN-25
February 25, 2025*

SECTION 3 – REPEAL

3.1 Bylaw No. 597-AD-17, Administrative Fees Bylaw is hereby repealed.

SECTION 4 - ENACTMENT

4.1 This Bylaw shall come into full force and effect on February 1, 2024.

4.2 Schedule “A” shall form part of this Bylaw.

FIRST READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this 9th day of January, A.D. 2024, on motion by Councillor Richardson.

**CARRIED
UNANIMOUSLY**

SECOND READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this 23rd day of January, A.D. 2024, on motion by Councillor Parker.

**CARRIED
UNANIMOUSLY**

THIRD AND FINAL READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this 23rd day of January, A.D. 2024, on motion by Councillor Bailey.

**CARRIED
UNANIMOUSLY**

Executed this 31st day of January, 2024

CITY OF COLD LAKE

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Schedule “A”
Fee Schedule

		Fee
Finance		
1.1.2	Tax Certificate or Search	\$53
1.2	Current Tax or Assessment Info	\$0
1.3	Non-Sufficient Funds (NSF per return*)	\$52
Maps (taxable)		
2.1	City map	\$52
Information Request		
3.1	FOIP Request	Various**
3.2	Routine Disclosure	No Fee

*Includes Returned Cheques, Auto Debits

**As per the City’s Records Management and Retention Bylaw as amended.

End of Schedule “A”

Amended by Bylaw No. 854-FN-24
December 10, 2024
Amended by Bylaw No. 887-FN-26
January 27, 2026

Schedule “B”
Assessment Review Board Complaint Fees

	Complaint Fee
Residential 3 or fewer dwellings and farmland	\$50
Residential 4 or more dwellings	\$500
Non-residential	\$500

Amended by Bylaw No. 870-FN-25
February 25, 2025

Unofficial Consolidation