



APPLICATION FOR THE SOCIAL INCLUSION AND INFRASTRUCTURE GRANT



The Social Inclusion & Infrastructure Grant was developed to assist organizations to fund projects to support vulnerable populations in the community. The grant will serve to mitigate social issues through a combination of preventative and intervention based initiatives.

SECTION 1: ORGANIZATION INFORMATION

Legal Organization Name:

Contact Person:

Email:

Mailing Address:

Work Phone:

Alternate Phone:

Office Location (if different from the above):

☐ Not-for-Profit #: _____

☐ Charity Registration #: _____

Please provide a brief description of your organization's mandate and the social services it currently provides within the City of Cold Lake (using 100 words or less):

SECTION 2: EXPECTED PROJECT/PROGRAM OUTCOMES

Need: Provide a short paragraph with relevant statistical information (demographics) about the population to be served (using 100 words or less):

Goal: Provide a short sentence that clearly states the goal of the project/program and its expected long-term impacts (using 100 words or less):



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SECTION 3: PROJECT/PROGRAM INFORMATION

1. Amount of Funding being requested (*please refer to the Handbook for funding limitations*):
2. Anticipated start date for this program:
3. **Strategy:** Describe the program strategy that will be applied to mitigate the underlying factors contributing to poverty, homelessness, food insecurity, addiction, mental health and/or family violence as it pertains to social inclusion (*using 100 words or less*):
4. **Rationale:** Provide a summary of key research findings which support why the program strategy proposed is best for achieving the program goal (*using 100 words or less*):



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5. Describe the planned collaboration with fellow social and civic service partners to achieve the program's goal; a variety of combinations of social/civic and stakeholder relationships may be considered (*using 100 words or less*):

6. List potential barriers that may arise while implementing the proposed program. How will they be mitigated to ensure the success of the project? (*using 100 words or less*)

7. How do you intend to acknowledge the City of Cold Lake and Cold Lake and District FCSS as sponsors?

8. **Indicators:** What outcome indicators will be used to measure if the program strategy is on track and achieving the program goal?



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SECTION 4: DECLARATION

By signing and submitting this application form, I confirm that:

1. The information provided on this application is true, complete and correct.
2. I understand my application may be declined:
 - (a) If I have submitted any false statements or concealed any relevant or significant facts as both constitute misrepresentation.
 - (b) If I do not comply with any request for information required to effectively administer and maintain the integrity of the program.
 - (c) At the discretion of the City of Cold Lake and Cold Lake and District FCSS.
3. Any funds from the City of Cold Lake will not be used to support any political or religious activities.
4. The grant will not be used to fund individuals recognized as producing tobacco, alcohol, or cannabis products.
5. I will represent the City of Cold Lake and Cold Lake and District FCSS in a positive manner and acknowledge them as sponsors.
6. I understand that my attendance as a delegate may be required by the City of Cold Lake and Cold Lake and District FCSS to speak about this application.
7. I have read, understood, and agree to abide by the terms and conditions outlined in the Social Inclusion and Infrastructure Grant Handbook.

Applicant Name: _____

Date

Applicant Signature

Please return full application by October 1st to:

Cold Lake and District FCSS
5220 54 Street
Cold Lake, AB T9M 1W2
Phone: (780) 594-4495

INTERNAL OFFICE USE ONLY

Received by: _____

Date: _____

Initial: _____



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SECTION 5: DOCUMENT CHECKLIST (required for all applications)

- ☐ Completed Application Form
- ☐ Three (3) letters of support from the community (e.g. social/civic service, stakeholder partners)
- ☐ Confirmation of land ownership, long-term lease or permission to use the property
- ☐ Last Audited Financial Statements
- ☐ Budget (may include items, purpose, costs, proposals, and fundraising strategies)
The below may be used, or you may attach your own to this Application.

SECTION 6: BUDGET

Income	Current Budget	Proposed Budget
Program Revenue		
Program Generated		
Social Inclusion and Infrastructure Grant		
Grants		
Donations		
Other (describe)		
Total:		
Personnel Expenses		
Salaries		
Benefits		
Training		
Travel & Subsistence		
Other (describe)		
Total:		
Operational Expenses		
Administrative Expenses (telephone, office etc.)		
Facility Expenses (rent, insurance, custodial etc.)		
Other (describe)		
Travel & Subsistence		
Other (describe)		
Total:		
Program Expenses		
Supplies		
Workshops		
Marketing		
Other (describe)		
Total:		