

SECTION 1: APPLICANT INFORMATION

Name:

Address:

Mailing Address (if different):

Phone:

Email:

What is your affiliation to the Business?

Type of Business ☐ **Inside Trading Area (DIS)** ☐ Annual \$205.00 ☐ Weekly \$75.00 ☐ Daily \$50.00
 Licence being requested: ☐ **Outside Trading Area (NON)** ☐ Annual \$515.00 ☐ Weekly \$250.00 ☐ Daily \$150.00

SECTION 2: BUSINESS INFORMATION

Legal Business Name:

Business Trade Name (if different):

Business Address:

Business Mailing Address (if different):

Business Phone:

Business Email:

Describe the type and/or nature of the Business:

Do you require Provincial Licensing? ☐ Yes ☐ No If yes:

Provide your licence number: _____

Does your business involve food handling, personal hygiene, or beautification? ☐ Yes ☐ No If yes:

Have you had a health inspection? *(If yes, you **must** attach a copy of report)* ☐ Yes ☐ No

Does your business involve the automotive industry? ☐ Yes ☐ No If yes:

Provide your AMVIC Registration Number: _____

Is there any noise associated with your business? ☐ Yes ☐ No If yes:

What will cause the noise? _____

During what hours will the noise occur? _____

SECTION 3: DECLARATION

I, _____, hereby declare that:

- I have reviewed and understand the conditions/terms of the City of Cold Lake Business Licence Bylaw No. 675-PL-20 and that the business identified in this application will be conducted in accordance with the information submitted, and upon approval, will adhere to the conditions and provisions of the City of Cold Lake Business Licence Bylaw.
- I hereby grant the Development Authority Right of Access to conduct all necessary inspections on the subject property, with respect to this application. All work will be conducted in accordance with the plans submitted.
- I will notify the Development Authority of any changes to the information submitted with this application.
- I understand that Business Licence fees are due annually, by December 31.

Signature of Applicant:

Date:

5513 48 Avenue, Cold Lake, AB • T9M 1A1 • Ph: 780-594-4494 • Fax: 780-594-3480

Information on this form is collected for the sole use of the City of Cold Lake and is protected under the authority of the *Freedom of Information and Protection of Privacy Act*, Sec. 33 (c), which regulates the collection, use, and disclosure of personal information. If you have any questions or concerns, please contact the FOIP Coordinator by email (legislative@coldlake.com) or phone (780) 594-4494 ext. 7915.

SECTION 4: CHECKLIST – TRADING AREA BUSINESS LICENCE

- ☐ **Application Fee** (non-refundable) *IF SUBMITTING BY MAIL PLEASE ENCLOSE A CHEQUE PAYABLE TO THE CITY OF COLD LAKE*
- ☐ **Health Inspection Report**, if applicable

Submit Completed Application in person or by mail to:

**City of Cold Lake
5513 48 Avenue
Cold Lake, AB T9M 1A1**

Or via email to planning@coldlake.com

OFFICE USE ONLY			
Received By:		Date Received:	
Fee Paid: ☐ Inside Trading Area (DIS) ☐ Annual \$205.00 ☐ Weekly \$75.00 ☐ Daily \$50.00 Receipt No.: _____		☐ Outside Trading Area (NON) ☐ Annual \$515.00 ☐ Weekly \$250.00 ☐ Daily \$150.00 Receipt No.: _____	
Reviewed/Issued By:	Title:		Signature:
Date Certificate issued:	Issued Via: ☐ Pickup ☐ Mail ☐ Email		

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